

Order form for
CHAIR COVERS & SASHES

A perfect way to colour co-ordinate



Name	
Address	
Venue Address	
Contact Number	
Date of Celebration	
Chair Covers required	Standard / Deluxe Colour : Quantity :
Sashes required	Tulle / Satin Colour : Quantity :
Colour swatch attached	Yes / No
Total cost	
Deposit 20%	

2008 price: £4.30 per chair cover with free sash,

Price includes delivery, setup and collection

Confirmation of this order together with full terms and conditions and payment schedule will be sent within 7 days of receipt of this order.

If you have any questions, please contact Hilary.

Thank you.

AJ Catering - Tel: 01642 617948 Fax: 01642 607906

Unit 3 Concorde Business Centre, Concorde Way, Preston Farm, Stockton-On-Tees. TS18 3RB
www.aj-catering.co.uk

Chair Covers & Sashes - Terms and Conditions

The hirer will be referred to as you/your and AJ Creative Design as AJ's

1. All goods remain the property of AJ's, Unit 3 Concorde Business Centre, Concorde Way Preston Farm Stockton TS18 3RB at all times.
2. You are responsible for the security of the goods on hire from either the time the goods are delivered by AJ's or the time you collect from our premises until such time as AJ's collect or you return to our premises.

YOU ARE RESPONSIBLE FOR ANY LOSSES OR DAMAGE SUSTAINED NO MATTER WHAT THE CAUSE WHILST THE GOODS ARE IN YOUR CARE.

IT IS RECOMMENDED THAT YOU COVER THESE GOODS BY INSURANCE

3. If goods are to be collected the standard hire term is 72 hours. A penalty will be charged unless prior arrangement has been made with regard to the return time.
4. Proof of identity and a bond deposit of £200 will be payable prior to the release of the goods and refunded subject to everything being returned in a satisfactory condition. A receipt will be given and must be produced to obtain refund of bond.
5. It is your responsibility to make sure that all linen goods are kept dry – if for any reason any get wet, they are to be kept separate and labelled to ensure prompt treatment on return to prevent damage. If damage is beyond recovery, the charges below will be charged.
6. AJ's shall not be responsible for any injury or damage to persons or property arising from the use of any goods under hire.
7. A 20% deposit booking fee is required to confirm the booking.
8. The deposit is non refundable.
9. AJ's will endeavour to supply the specific items requested however we reserve the right to substitute an alternative where necessary. All swatches are a representative of the actual colour and shades may vary.
10. Any missing or damaged goods will be charged at the replacement costs (listed below) and deducted from the bond deposit. If the bill exceeds the bond then the amount will be due for payment immediately.
11. If the damage needs to be specially treated to ascertain extent of damage it will be classed as damaged and refunded to you if damage is not permanent.
12. Charges are as follows :

Standard Chair covers	£10.00 each
Deluxe Chair Covers	£13.00 each
Tulle sashes	£ 3.00 each
Satin sashes	£ 5.00 each
Table runners	£ 8.00 each

Tablecloths and serviettes charged at 150% replacement costs.

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